Republic of the Philippines
Office of the Mayor
BIDS AND AWARDS COMMITTEE
Dagupan City

Request for Quotation (RFQ)

Procurement Title: **PROCUREMENT OF VARIOUS SPARE PARTS AND SERVICE LABOR FOR THE REPAIR AND MAINTENANCE OF INNOVA (SAB 5186) AND HILUX (SAB 5224) OF GENERAL SERVICES OFFICE**

PR No. : **2026-06254-013®**
PR Date : **24 August, 2026**
Approved Budget for the Contract: **PHP 167,578.00**

Solicitation N : **303-10N-26**
Philgeps Reference No.. : **13229094**

Please quote your lowest price on the item/s listed described below or in the attached Purchase Request (PR) subject to the General Terms and Conditions Stated herein, submit filled out quotation duly signed by you or your duly authorized representative not later than September 9, 2026, 12:00 PM at the Bids and Awards Committee Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City 2400 Pangasinan.

Original Signed
ATTY. AURORA E. VALLE
BAC Chairman

GENERAL TERMS AND CONDITIONS:

1. Warranty shall be for a minimum period of three (3) months for expendable components, one (1) year for non-expendable components, from date of acceptance by the City Government of Dagupan.
2. Price validity shall be for a period of thirty (30) calendar days counted form date of quotation.
3. Price quotation shall be inclusive of all costs and applicable taxes.
4. Delivery period upon receipt of Purchase Order (P.O.)
5. Amount of bid docs to be paid Php 500.00.
6. PhilGEPS REGISTRATION/ CERTIFICATE, MAYOR'S/ BUSINESS PERMIT, TAX REGISTRATION, SEC or DTI. Shall be attached upon submission of quotation.
7. Latest income/business tax return shall be attached upon submission of quotation if ABC is above Php 500,000.00
8. A notarized omnibus sworn statement (GPPB-prescribed format) shall be attached upon submission of quotation if ABC is above Php50,000.00
9. Bidders shall submit original brochures showing certifications of the product being offered. (if applicable)
10. **ANY ALTERATIONS AND/OR ERASURES SHALL BE COUNTER-SIGNED BY THE BIDDER OR HIS/HER DULY AUTHORIZED REPRESENTIVE. BIDS WITH ALTERATIONS AND/OR ERASURES THAT ARE NOT COUNTER-SIGNED SHALL BE REJECTED.**

COMPANY NAME : _____
ADDRESS : _____
PHILGEPS REGISTRATION No. : _____ **Valid Until:** _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	pc	Expansion Valve, front - Innova (SAB 5186)				
1	pc	Expansion Valve, rear - Innova (SAB 5186)				
1	pc	Filter drier - Innova (SAB 5186)				
1	pc	Cabin Filter - Innova (SAB 5186)				
1	pc	Suction Hose - Innova (SAB 5186)				
1	pc	Compressor Relay - Innova (SAB 5186)				
1	set	O-ring evaporator - Innova (SAB 5186)				
1	pc	Compressor oil and freon gas - Innova (SAB 5186)				
7	lts	Stoneguard rubberized waterproof undercoat - Innova (SAB 5186)				
1	pc	Wiper blade, banana type - Innova (SAB 5186)				
1	pc	Front Shock Absorber LH - Innova (SAB 5186)				
2	pcs	Battery Clamp - Innova (SAB 5186)				
1	lot	Labor - Innova (SAB 5186)				
1	pc	Fuel Filter - Hilux (SAB 5224)				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	pc	Air Filter - Hilux (SAB 5224)				
1	pc	Cross joint - Hilux (SAB 5224)				
1	pc	Lower Suspension arm assy, LH - Hilux (SAB 5224)				
1	pc	Lower Suspension arm assy, RH - Hilux (SAB 5224)				
1	pc	Stabilizer Linkage, LH - Hilux (SAB 5224)				
1	pc	Stabilizer Linkage, RH - Hilux (SAB 5224)				
1	pc	Front Wheel Bearing, LH - Hilux (SAB 5224)				
1	pc	Front Wheel Bearing, RH - Hilux (SAB 5224)				
4	pcs	Camber Bolt - Hilux (SAB 5224)				
2	pcs	Brake Light Bulb - Hilux (SAB 5224)				
1	pc	Plate Light Bulb - Hilux (SAB 5224)				
1	pc	Battery Clamp - Hilux (SAB 5224)				
7	pcs	1000ml Stone guard, rubberized undercoat - Hilux (SAB 5224)				
1	bottle	Brake Fluid, 900ml - Hilux (SAB 5224)				
1	lot	Labor - Hilux (SAB 5224)				
				167,578.00		

After having carefully read and accepted your General Terms and Conditions, I/ WE quote you on the item at prices noted above.

Signature over printed name _____

(Owner/ Authorized Representative) _____

Telephone/ Mobile No. : _____

Email Address : _____

Date : _____