



Republic of the Philippines
Office of the Mayor
BIDS AND AWARDS COMMITTEE
Dagupan City



INVITATION TO BID

**PROCUREMENT OF VARIOUS OFFICE EQUIPMENT FOR VARIOUS OFFICES /
DEPARTMENTS USE, DAGUPAN CITY
GOODS-040CB-2025 / PR NO. 2025-04799-018**

1. The **City Government of Dagupan**, through the **GENERAL FUND CY 2025**, intends to apply the sum of **TWO MILLION TWO HUNDRED FIFTY SEVEN THOUSAND EIGHT HUNDRED TWENTY EIGHT AND 20/100 PHILIPPINE PESOS (Php 2,257,828.20)** being the Approved Budget for the Contract (ABC) to payment under the contract for **“PROCUREMENT OF VARIOUS OFFICE EQUIPMENT FOR VARIOUS OFFICES / DEPARTMENTS USE, DAGUPAN CITY”**. Bids received in excess of the ABC shall be automatically rejected during the bid opening.

Item No.	Item Description	Qty	Unit	Approved Budget for Contract
1	AIR CONDITIONER, Floor Mounted, Non-Inverter, 3 Tonner, with Installation	1	unit	147,755.00
2	AIR CONDITIONER, Split Type, Standard Inverter, 1.5HP, with Installation	1	unit	80,000.00
3	AIR CONDITIONER, Split Type, Standard Inverter, 2.0HP	1	unit	87,707.60
4	AIR CONDITIONER, Split Type, Standard Inverter, 2.5HP, with Installation	1	unit	104,237.60
5	AIR CONDITIONER, Window Type, Non-Inverter, 2.5HP, Manual	1	unit	55,245.00
6	COMPUTER CPU, Advanced i7 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU	1	unit	56,818.30
7	COMPUTER DESKTOP, Advanced i7 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU, 24" Monitor 1080p, with Keyboard and Mouse	6	set	423,376.80
8	COMPUTER DESKTOP, Intermediate i5 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU, 24" Monitor 1080p, with Keyboard and Mouse	4	set	222,830.40
9	DIGITAL PHOTOCOPIER, Multi Function, Monochrome, Laser Print Technology, 20ppm on A4, with Auto Document Feeder	1	unit	92,800.00
10	DIGITAL PHOTOCOPIER, Multi Function, Monochrome, Laser Print Technology, 23ppm on A4	1	unit	75,086.20
11	LAPTOP COMPUTER, Advance i7 HX Processor, 16gb RAM Expandable, 512GB Solid State Drive, 6GB Dedicated Graphics Processing Unit, 16" Full HD Resolution 1080p	1	unit	125,998.00
12	LAPTOP COMPUTER, Intermediate i5 Processor, 8GB RAM, Full HD Resolution 1080p, with Operating System, with Laptop Bag	1	unit	60,898.60
13	LAPTOP COMPUTER, Intermediate i5 Processor, 8GB RAM, with 6GB Graphics Processing Unit, Full HD Resolution 1080p up to 144Hz Refresh Rate, with Operating System, with Laptop Bag	1	unit	86,998.60
14	Office Desk Modular Workstation with 8 drawers and 8chairs	1	unit	100,000.00
15	SOFA SET, Leather, 1 unit Long, 2 units Small	2	unit	104,600.00

16	TELEVISION, Smart TV, 55"	1	unit	59,435.50
17	LAPTOP COMPUTER, Intermediate i5 Processor, 8GB RAM, with 2GB Graphics Processing Unit/ Integrated Graphics, Full HD Resolution 1080p, with Operating System, with Laptop Bag	1	unit	66,698.60
18	LAPTOP COMPUTER, Advance i7 Processor, 8GB RAM, with 2GB Graphics Processing Unit/ Integrated Graphics, Full HD Resolution 1080p, with Operating System, with Laptop Bag	4	unit	307,342.00

2. The **City Government of Dagupan** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period of **SIXTY (60) C.D.** Bidders should have completed, within **FIVE (5) YEARS** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during **regular office hours (8:00 A.M. - 5:00 P.M.)**.
5. A complete set of Bidding Documents may be acquired by interested bidders from **March 4, 2025 (8:00 A.M. - 5:00 P.M.) to March 25, 2025 (8:00 A.M. - 12:00 N.N.)** from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by GPPB, in the amount of **FIVE THOUSAND PHILIPPINE PESOS (PHP 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by providing a printed copy of the official receipt.
The Bidding Documents may also be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)**, provided the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.
6. The City Government of Dagupan will hold a **Pre-bid Conference on March 11, 2025, 2:00 P.M. at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission **on or before 1:00 P.M., March 25, 2025 at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB CLAUSE 15.
9. Bid opening shall be on **March 25, 2025 2:00 P.M. at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Bids will be opened in the presence of the bidder's representatives who chose to attend the activity.

10. The City Government of Dagupan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to BAC Secretariat:

Engr. Athena Arenas
Ms. Manolita T. De Venecia
Mr. Allan R. Zabala

Address: BAC Office, 2nd Floor, City Hall Complex
A.B. Fernandez Ave., Dagupan City
Contact No: 0917-855-3267

(ORIGINAL SIGNED)

ATTY. AURORA E. VALLE
BAC Chairman