



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE CITY MAYOR  
DAGUPAN CITY

NOTICE TO PROCEED

March 7, 2025

**MS. MARITES S. VELASCO**  
Manager  
**ARVI-MED PHARMA SUPPLIES**  
Gayaman, Binmaley, Pangasinan

Dear Ms. Velasco:

The attached Contract of Agreement having been approved, notice is hereby given to **ARVI-MED PHARMA SUPPLIES** that the delivery may proceed effective on the date of receipt of this Notice for the **PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISASTER PREPAREDNESS, CITY DISASTER RISK MANAGEMENT OFFICE USE, DAGUPAN CITY** with contract amount of **FOUR HUNDRED NINETY-SEVEN THOUSAND EIGHT HUNDRED PESOS AND 20/100 ONLY (PHP497,800.20)**.

Upon receipt of this notice, you are responsible for performing the services under terms and conditions provided in the Contract Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the others to the **CITY GOVERNMENT OF DAGUPAN**.

**CONTRACT DURATION: 45 CALENDAR DAYS**

Very truly yours,

  
**HON. BELEX T. FERNANDEZ** 4  
City Mayor

Conformer:

Signature of the Authorized Representative: \_\_\_\_\_

Name of the Authorized Representative: MARITES S. VELASCO

Date of receipt of this Notice: \_\_\_\_\_