



Request for Quotation (RFQ)

Procurement Title: **PROCUREMENT OF VARIOUS BOOKS AND REFERENCE FOR CITY LIBRARY OFFICE USE**

PR No. : **2024-03796-016**

Solicitation No. : **092-10N-24**

PR Date : **05 February, 2024**

Philgeps Reference No.. : **10750348**

Approved Budget for the Contract: **PHP 64,863.00**

Please quote your lowest price on the item/s listed described below or in the attached Purchase Request (PR) subject to the General Terms and Conditions Stated herein, submit filled out quotation duly signed by you or your duly authorized representative not later than April 16, 2024, 12:00 PM at the Bids and Awards Committee Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City 2400 Pangasinan.

ATTY. AURORA E. VALLE

BAC Chairman

GENERAL TERMS AND CONDITIONS:

- Warranty shall be for a minimum period of three (3) months for expendable components, one (1) year for non-expendable components, from date of acceptance by the City Government of Dagupan.
- Price validity shall be for a period of thirty (30) calendar days counted from date of quotation.
- Price quotation shall be inclusive of all costs and applicable taxes.
- Delivery period upon receipt of Purchase Order (P.O.)
- Amount of bid docs to be paid Php 500.00.
- PhilGEPS REGISTRATION/ CERTIFICATE, MAYOR'S/ BUSINESS PERMIT, TAX REGISTRATION, SEC or DTI. Shall be attached upon submission of quotation.
- Latest income/business tax return shall be attached upon submission of quotation if ABC is above Php 500,000.00
- A notarized omnibus sworn statement (GPPB-prescribed format) shall be attached upon submission of quotation if ABC is above Php50,000.00
- Bidders shall submit original brochures showing certifications of the product being offered. (if applicable)
- ANY ALTERATIONS AND/OR ERASURES SHALL BE COUNTER-SIGNED BY THE BIDDER OR HIS/HER DULY AUTHORIZED REPRESENTATIVE. BIDS WITH ALTERATIONS AND/OR ERASURES THAT ARE NOT COUNTER-SIGNED SHALL BE REJECTED.**

COMPANY NAME : _____
ADDRESS : _____
PHILGEPS REGISTRATION No. : _____

Valid Until: _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
2	Copy	Teaching and Assessment of Literature Studies by Maureen Domingo- Bondoc				
2	Copy	Understanding the Self: New Normal Edition/ Palean, et Al.				
2	Copy	Financial Management/ Jovelyn Q. Yu				
2	Copy	Marketing Research/Baniline Jone V. Abantao				
2	Copy	Marketing Management/ Baniline Jone V. Abantao				
2	Copy	Organizational Management/ Maria Victoria U. Sy				
2	Copy	Learners with Emotional Behavioral, Language, and Communication Disabilities/ Cristina Rowena Salcedo- Padilla				
2	Copy	Pagbasa at Pagsusuri ng Ibat-Ibang Teksto Tungo sa Panana/ Sanchez				
2	Copy	Art Appreciation, 2e/ Sanchez, et. Al				
2	Copy	Mathematics in the Modern World/ Reyes				
2	Copy	Rizal and the Dev. Of Fil. Nationalism, 2e/ Garcia et. Al				
2	Copy	Ugat: Textbook in Readings in Philippine History/ Salonga				
2	Copy	Physical Activities Towards Health and Fitness PATHFit 2 (Exercise- Based Fitness Activities)/ Ballecer, et. Al				
2	Copy	Gender and Society with Peace Education Towards an Inclusive Higher Education Perspective/ Espinol, et. Al				
2	Copy	Exploring Gender and Society/ Ecoben				
2	Copy	ARTS: Beyond Borders (Contemporary Arts from the Regions)/ Constantino Jr., & Marquez				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
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2	Copy	Statistics and Probability for SHS- A Comprehensive Approach				
2	Copy	Regulatory Framework and Legal Issues in Business/ Rosalie Cada				
2	Copy	Statistical Analysis with Software Applications/ John Paolo R. Rivera				
2	Copy	Applied Business Tools and Technologies in Hotel and Restaurant Management (HRM)/ Richard Philip A. Gonzalo				
2	Copy	Fundamentals in Lodging Operations/ Sarah Monzon-Po				
1	Copy	Fundamentals of Marketing for Senior High School/Alminar- Mutya				
1	Copy	Personal Development, 2e/Serrano				
1	Copy	Introduction to Public Administration, 2e/ Bihasa, CR				
1	Copy	The Contemporary World: Looking through the Lenses of Globalization/ Bihasa, CR				
1	Copy	Empowering the Youth for Nation Building through Civic Welfare Training Service 1/Briones, et. Al				
1	Copy	NSTP CWTS 2: A Textbook for the New General Education Curriculum/ Dela Cruz, et. Al				
1	Copy	Filipino sa Piling Larang (Akademiko)/ Furaque, et. Al				
1	Copy	Personal Development: Theory and Practice (K-12)/ Magalona				
1	Copy	Practical Research 1 Qualitative Research REVISED EDITION/ Francisco,et. Al				
1	Copy	Practical Research 2 Quantitative Research REVISED EDITION				
1	Copy	Trends, Networks, and Critical Thinking in the 21st Century				
1	Copy	General Biology 2 for SHS (STEM)/ Cardiz, et. Al				
1	Copy	SIKLAB THE 21st CENTURY MAPEH FOR JH GRADE 7/ Punzalan, Hab				
1	Copy	SIKLAB THE 21st CENTURY MAPEH FOR JH GRADE 9/ Punzalan, Hab				
1	Copy	SIKLAB THE 21st CENTURY MAPEH FOR JH GRADE 10/ Punzalan, Hab				
1	Copy	Accounting Research Methods/ Danny A. Cabulay				
1	Copy	Accountancy Research/ Danny Cabulay				
1	Copy	Conceptual Framework and Accounting Standards/ Eugenio V. Villaceran				
1	Copy	Managerial Economics in the 21st Century/ Christian Eliquis A. Jimenez				
1	Copy	Economic Development/ Emerson G. Gabudol				
1	Copy	Governance, Business Ethics, Risk Management & Internal Control/ Jesse Rey L. Meneses				
1	Copy	Management Science/ Maria Anita Riquera				
1	Copy	Foreign Language II (Basic French for Hospitality Management and Tourism I)/ Ma. Gladys G. Tomas				
1	Copy	Foreign Language I (Basic French for Hospitality Management and Tourism I)/ Ma. Gladys G. Tomas				
1	Copy	Tourism Policy Planning and Development/ Reil G. Cruz				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
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1	Copy	Fundamentals in Food Service Operations/ Claire Ann Yao				
1	Copy	Supply Chain Management in Hospitality Industry/ Michael Bhobet B. Baluyot				
1	Copy	Bread and Pastry Production (NCII)/ Cabreros, Dinglas				
1	Copy	Media and Information Literacy in the 21st Century/ Basilan, Dorado				
1	Copy	Disaster Readiness & Risk Reduction for Senior High School/ Serapio				
1	Copy	Fundamental of Earth and Life Science for Senior High School/ Cadiz				
1	Copy	Fundamental of Earth Science for Senior High School/ Cadez				
1	Copy	Komunikasyon at Pananaliksik sa Wika at Kulturang Pilipino/ Maranan				
1	Copy	Komunikasyon at Pananaliksik sa Wika at Kulturang Filipino/ Gonzalvo				
1	Copy	Literatura: 21st Century Philippine and World Literatures for SHS (K-12)/Ang				
1	Copy	Media and Information Literacy/ Revano Jr.				
1	Copy	Oral Communication for K-12/Tandoc				
1	Copy	Physical Education and Health 2 SHS/ Gonzalvo				
1	Copy	Physical Science: A Modular Approach, Revised Edition				
1	Copy	Statistics and Probability for SHS/ Sirug				
1	Copy	Understanding Culture Society & Politics SHS/ Riodique III				
1	Copy	Applied English for Academic and Professional Purposes (SHS)/ Tandoc				
1	Copy	Empowerment Technology (SHS-Applied CIT)/ Revano, Jr.				
1	Copy	Business Ethics and Social Responsibility (ABM)/ Siquete				
1	Copy	Discipline & Ideas in the Social Sciences (HUMSS)/ Siquete				
1	Copy	Food and Beverage Service Procedures (A COMPREHENSIVE				
1	Copy	Siklab the 21st Century Mapeh for JH Grade 8/ Punzalan, Hab				
1	Copy	Business Laws and Regulations/ Rosalie Dela Cruz				
1	Copy	Compensation Administration/ Cynthia A. Zarate				
1	Copy	Facilitating Learner-Centered Teaching (PATEF)/ Teresita Tabbada- Rungduin				
1	Copy	A Course Module for Teaching Learners with Development Disabilities				
1	Copy	Heritage Tourism/ Danny Cabulay				
1	Copy	Tourism and Hospitality Marketing/ Maricel G. Badilla				
1	Copy	Ergonomics and Facilities Planning for the Hospitality Industry/ Jocelyn A. Rivera- Lutap				
1	Copy	Introduction to World Religion (HUMSS)/ Serapio				
1	Copy	Trends, Networks, and Critical Thinking in the 21st Century				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	Copy	Global Culture and Tourism Geography/ Lynn U. Donnessa				
1	Copy	Multicultural Diversity in the Workplace for the Tourism Professional/ Vic Alcuaz				
1	Copy	Quality Service Management in Tourism and Hospitality/ Daryl Ace V. Cornell				
1	Copy	Risk Management as Applied to Safety Security and Sanitation/ Benigno Glenn R. Ricaforte				
1	Copy	Kitchen Essentials and Basic Food Preparation/ Daryl Ace V. Cornell				
1	Copy	Introduction to Meetings, Incentives, Conferences, and Events (MICE)/ Zenaida				
64,863.00						

After having carefully read and accepted your General Terms and Conditions, I/ WE quote you on the item at prices noted above.

Signature over printed name _____
 (Owner/ Authorized Representative) _____
 Telephone/ Mobile No. : _____
 Email Address : _____
 Date : _____

NOTE: ADDITIONAL INSTRUCTION

1. Please submit quotation and required documents in a SEALED envelope.
2. RFQ/s may be submitted personally at the BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City during office hours 8:00 A.M. to 5:00 P.M. Bidder shall present its proof of payment for the Bid Docs Fees. Payment shall be paid at the One Stop Shop Business Center (OSBC).
3. RFQ's may be submitted through mail/courier services and shall be addressed to the BAC Chairman with Office Address: BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City. Bidder shall attach a Postal Money Order and/ or Managers Check for the Bid Docs Fees with a Payee: CITY TREASURE'S OFFICE DAGUPAN CITY. Bidders shall also attach a self-addressed stamped envelope for the RFQ's received by the BAC after the deadline will be return through that aforementioned self-addressed stamp envelope.
4. **RFQ's THAT ARE DELIVERD BY MAIL/ COURIER SERVICE AFTER THE DEADLINE SHALL NOT BE OPENED AND SHALL BE IMMEDIATELY RETURNED. THE BAC SHALL NOT BE RESPONSIBLE FOR ANY DELAY IN THE DELIVERY OF RFQ's VIA MAIL/ COURIER SERVICES.**