



Request for Quotation (RFQ)

Procurement Title: **PROCUREMENT OF VARIOUS SPARE PARTS FOR THE REPAIR AND MAINTENANCE OF MOTORBOAT (ENGINE NO. 4DRSB016197), MOTORCYCLES WITH GARONG (ENGINE NOS. DYXWML43127 & MS162FMJ8HB01266) AND AVANZA (SAB 5257) OF CITY ENGINEER'S OFFICE**

PR No. : **2024-03766-012(-R)**

Solicitation No. : **022-1N-24**

PR Date : **22 January, 2024**

Philgeps Reference No.. : **10540301**

Approved Budget for the Contract: **₱121,962.00**

Please quote your lowest price on the item/s listed described below or in the attached Purchase Request (PR) subject to the General Terms and Conditions Stated herein, submit filled out quotation duly signed by you or your duly authorized representative not later than **February 12, 2024, 1:00 PM** at the Bids and Awards Committee Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City 2400 Pangasinan.

ATTY. AURORA E. VALLE
BAC Chairman

GENERAL TERMS AND CONDITIONS:

- Warranty shall be for a minimum period of three (3) months for expendable components, one (1) year for non-expendable components, from date of acceptance by the City Government of Dagupan.
- Price validity shall be for a period of thirty (30) calendar days counted from date of quotation.
- Price quotation shall be inclusive of all costs and applicable taxes.
- Delivery period upon receipt of Purchase Order (P.O.)
- Amount of bid docs to be paid ₱500.00.
- PhilGEPS REGISTRATION/ CERTIFICATE, MAYOR'S/ BUSINESS PERMIT, TAX REGISTRATION, SEC or DTI. Shall be attached upon submission of quotation.
- Latest income/business tax return shall be attached upon submission of quotation if ABC is above Php 500,000.00
- A notarized omnibus sworn statement (GPPB-prescribed format) shall be attached upon submission of quotation if ABC is above Php50,000.00
- Bidders shall submit original brochures showing certifications of the product being offered. (if applicable)
- ANY ALTERATIONS AND/OR ERASURES SHALL BE COUNTER-SIGNED BY THE BIDDER OR HIS/HER DULY AUTHORIZED REPRESENTATIVE. BIDS WITH ALTERATIONS AND/OR ERASURES THAT ARE NOT COUNTER-SIGNED SHALL BE REJECTED.**

COMPANY NAME : _____

ADDRESS : _____

PHILGEPS REGISTRATION No. : _____

Valid Until: _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	set	Alternator Assembly - Motorboat (Engine no. 4DRSB016197)				
1	pc	Piston kit - Motorcycle with Garong (DYXWML43127)				
2	pcs	Valve Seal - Motorcycle with Garong (DYXWML43127)				
1	pc	Block Gasket - Motorcycle with Garong (DYXWML43127)				
1	pc	Cylinder Head Gasket - Motorcycle with Garong				
1	pc	Oil Filter - Motorcycle with Garong (DYXWML43127)				
1	liter	Motor Oil - Motorcycle with Garong (DYXWML43127)				
1	pc	Racker arm - Motorcycle with Garong (DYXWML43127)				
1	pc	Oil Pump - Motorcycle with Garong (DYXWML43127)				
1	pc	Packing Gasket - Motorcycle with Garong				
1	set	Sprocket - Motorcycle with Garong				
1	pc	Tire R17 (front) - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Tire R17 (rear) - Motorcycle with Garong				
1	pc	Tire R17 (sidewheel) - Motorcycle with Garong (MS162FMJ8HB01266)				
3	pcs	Tire Interior - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Swing Arm Assy - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Center Stand - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Rim (sidewheel) - Motorcycle with Garong (MS162FMJ8HB01266)				
1	set	Bearing (sidewheel) - Motorcycle with Garong (MS162FMJ8HB01266)				
1	set	Spoke 8x197 - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Brake Pedal - Motorcycle with Garong (MS162FMJ8HB01266)				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	pc	Cylinder Gasket - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Pull out Stad Bolt - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Center Stand Axle - Motorcycle with Garong (MS162FMJ8HB01266)				
1	set	Side Mirror - Motorcycle with Garong (MS162FMJ8HB01266)				
1	pc	Drive Belt - Avanza (SAB 5257)				
4	pcs	Spark plug - Avanza (SAB 5257)				
4	liters	Motor Oil - Avanza (SAB 5257)				
1	pc	Oil Filter - Avanza (SAB 5257)				
1	pc	Flushing Oil - Avanza (SAB 5257)				
1	set	Brake Pad - Avanza (SAB 5257)				
2	pcs	Rotor Disc Resurface - Avanza (SAB 5257)				
2	pcs	Shock absorber - Avanza (SAB 5257)				
2	pcs	Tire 185-70-R14 - Avanza (SAB 5257)				
1	set	Freon Charging - Avanza (SAB 5257)				
1	pc	Air Cleaner - Avanza (SAB 5257)				
2	pcs	Hub Oil Seal - Avanza (SAB 5257)				
1	set	Blower Fan Motor Assembly - Avanza (SAB 5257)				
1	set	Brake Shoe - Avanza (SAB 5257)				
2	sets	Caliper Kit - Avanza (SAB 5257)				
6	pcs	Stick on Wheel weights - Avanza (SAB 5257)				
₱121,962.00						

After having carefully read and accepted your General Terms and Conditions, I/ WE quote you on the item at prices noted above.

Signature over printed name _____

(Owner/ Authorized Representative) _____

Telephone/ Mobile No. _____

Email Address _____

Date _____

NOTE: ADDITIONAL INSTRUCTION

1. Please submit quotation and required documents in a SEALED envelope.
2. RFQ/s may be submitted personally at the BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City during office hours 8:00 A.M. to 5:00 P.M. Bidder shall present its proof of payment for the Bid Docs Fees. Payment shall be paid at the One Stop Shop Business Center (OSBC).
3. RFQ's may be submitted through mail/courier services and shall be addressed to the BAC Chairman with Office Address: BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City. Bidder shall attach a Postal Money Order and/ or Managers Check for the Bid Docs Fees with a Payee: CITY TREASURE'S OFFICE DAGUPAN CITY. Bidders shall also attach a self-addressed stamped envelope for the RFQ's received by the BAC after the deadline will be return through that aforementioned self-addressed stamp envelope.
4. **RFQ's THAT ARE DELIVERD BY MAIL/ COURIER SERVICE AFTER THE DEADLINE SHALL NOT BE OPENED AND SHALL BE IMMEDIATELY RETURNED. THE BAC SHALL NOT BE RESPONSIBLE FOR ANY DELAY IN THE DELIVERY OF RFQ's VIA MAIL/ COURIER SERVICES.**