

Local Government of Dagupan City  
 Status of Unliquidated Cash Advance (TRUST FUND)  
 As of March 31, 2018

No.	Account Used	Name of Accountable Officer ( AO1 / Employees )	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of AO / Employee	Availability of		Action Taken by		Status of Request for write-off and/or Narration Report (14)	Amount written- off / Subject of NR (15)	Remarks (16)
									with (w/) (10)	without (w/o) (11)	Agency Official (12)	Auditor (13)			
1	1-03-05-030	Christine Manalo	IT Services and LRA fees for 400 levied properties pursuant to RA 7160 Section 258 of local Govt. Code of 1991.	8/7/2017	1,230.92		7 mos.	Active-CTO Land Tax							*Outstanding unliquidated amount, refunded with OR# 1835921 dated 1/10/2018. Inadvertently reported.

Subtotal - Advance to Special Disbursing Officer

1,230.92

1	1 03 05 040	Marissa Fabon	Traveling Expenses on Oct. 14-17, 2015	10/14/2015	13,000.00		2 years & 5m0s	CTO Market							
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Subtotal - Advance to Officers and Employees

13,000.00


GRANDTOTAL

14,230.92

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document

Noted:

  
**MELISSA G. MENDOZA**  
 City Accountant

  
**BELEN T. FERNANDEZ**  
 City Mayor